

## How to Build an Assembly - Section 5: The Role of The Coordinator

To all coordinators who are reading this – congratulations, and thank you for volunteering! You play a key role in our reconstruction – and we can't do it without you! Your role is to **assist and oversee the assembling process** and serve as liaisons between the Federation and your State Assembly during this organizational process.



The Coordinators, both State and County, **work for the Federation**. They are not elected State or County officials, nor are they appointed by the State Assembly. As they work for the Federation, **the Federation has the hiring and firing responsibility**. They try to honor the desires of the local assembly, but sometimes it is not in the best interest of the assembly to do so. The important thing to know is that the Federation always has the Assembly's safety as its number one priority, so their actions will always be in line with what is best for the Assembly.

From [Article 3296](#). The Status of Coordinators and How to Withdraw

Because Coordinators “work” (translation = unpaid = volunteer!) for the Federation and play such an important role, they must be vetted by the Federation before assuming the position. This goes for both county coordinators and state coordinators.

In many states, or even larger counties, it can be a good idea to have a team of co-coordinators with complimentary skill

sets to get the job done more effectively. Teams of Coordinators make for light work and skill sharing.





**What happens to the Coordinator position once we are fully assembled?**

As to whether or not it is a permanent role, each Assembly will ultimately decide what they call this position once the assembly is fully seated --- but the work and the position itself as-a-function are simply part of what it takes to grow and maintain any organization. I think if I were a State Assembly Chairman, I would want to keep someone in the Coordinator position to help bear the practical day to day load. If the Assembly keeps the Coordinator position after start up is complete, it will be up to them whether this position is elected or appointed.

**Coordinator Job Description**

From [Article 2899](#). The Trouble in Utah

The Coordinator is acting as an organizer for the Assembly. Think of them as an Administrative Officer. Coordinator is not a Public Officer per se, but rather is in the nature of an expeditor, someone knowledgeable to act as a rallying point for the group and its activities. As such, the Coordinator does bear some considerable responsibility for assisting people in making the transition, getting their paperwork in order, and helping to guide the Assembly on its way forward.

The Coordinator's job is not easy. It requires a basic love of people and of country and a flatfooted dedication to getting this job of gathering people together, educating them, helping them complete their paperwork, and then, together, forming the four (4) basic parts of their State Assembly: General Assembly (for everyone), International Business Assembly (for State Citizens), Jural Assembly and Courts, and Assembly Militia.

But the most important thing about a Coordinator is that they must be honest and inclusive and stand above "politics" and paranoia.

They must remember that we are all in this together, and that no State will stand alone. They must make it their business to be peacemakers and worthy leaders.

From [Article 2905](#).  
Organizational Goals

As a Coordinator you are naturally a member of The State Assembly in your State of the Union, working for The United States of America to bring your Assembly into Session and build it into a competent, confident, educated, and properly organized "public body politic", which will serve your State of the Union and speak for it on both local in-state matters and international matters. While working for the Federation, **a Coordinator will act as a State National and refrain from direct participation in votes concerning international matters.**

#### **What a Coordinator is:**

- ◆ Organized
- ◆ Patient
- ◆ Fair, unbiased
- ◆ Dependable
- ◆ Honest
- ◆ A teacher
- ◆ A true leader

#### **What a Coordinator is NOT:**

- ◆ A Chairman
- ◆ A CEO
- ◆ A Dictator
- ◆ A Gossip
- ◆ A Control Freak
- ◆ Power hungry
- ◆ Political

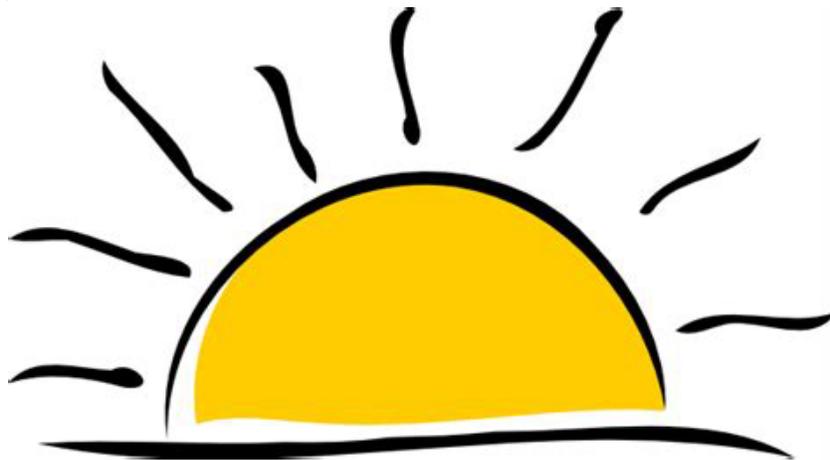
### **Why is a Coordinator a State National and not a State Citizen?**

If you think about it, a State Citizen holds a special office in their State and therefore has a unique allegiance to their State. The Coordinator position exists at the Federation level,

not the State level, so holding this position keeps you from being a State Citizen.

From [Article 3014](#). Orientation for Newbies

All our State Coordinators function as State Nationals on assignment for the Federation. The Federation is not the Federal Government. The Federation is an instrumentality of the States of the Union combined. As a result, there is no presumption of any conflict of interest owed to a foreign government on the part of our Coordinators, but they still do not function as State Citizens until they retire from the position of State Coordinator or the position naturally sunsets once the entire Assembly structure is up and functioning properly.



This means that as Coordinator, you cannot hold any other offices in the assembly with one exception. A Coordinator can also serve as a Recording Secretary. This is because a Recording Secretary can be either an American State National or an American State citizen. If a man or woman serves in both capacities, he or she is serving as an American State National. Coordinators can serve on committees, but we don't recommend it, because the job is already so demanding.

While you may not be able to serve in a specific office while in the Coordinator role, you are able to wear many different hats in the interim to provide basic functionality within the assembly. As more men and women come on board, you will

be able to remove that hat and pass it to the capable men and women who will eventually join the Assembly and contribute their skills and talents. It is a great feeling to give a hat away!



### **What is Sorting?**

The word “sorting” conjures up images of the Sorting Hat in the Harry Potter movies, where a magical hat was placed on each new student’s head to determine in which house the student would best fit.

In the context of building our American Assembly, sorting refers to the determination of which Assembly a new recruit best belongs:

- American State Assembly**
- Local Territorial District Assembly**
- Local Municipal District Assembly**

Read Article 3237. You Got Three Choices

## **Qualities of a Great Coordinator**

A good coordinator must be very organized, should have great communication skills – both oral and written, and must be able to be fair and unbiased when dealing with people and situations.

People will often come to you first for information, and everyone deserves to be treated fairly and with respect.

If you are looking for a position of power and influence, you are in the wrong place. The job of the coordinator is a temporary, volunteer position that sunsets once we are assembled.

Your greatest success will be to make your job obsolete!

## **Responsibilities of a State or County Coordinator**

Coordinators have a big job to do. In addition to having a solid foundational understanding of what we are - and what we are not – here are some of the things you may find yourself responsible for, depending upon whether you are a state or county coordinator:

- ◆ Overseeing and managing the formation of the four Pillars of your Assembly (discussed later, in the Assembly section of this manual)
- ◆ Responding to new inquiries, answering questions and pointing people to educational materials. (Inquiries through the tasa website will automatically be routed to you based on the inquirer's county).
- ◆ Keeping a well-organized database of all nationals as well as new people who request information is very helpful.
- ◆ Vetting/sorting newly landed men and women to help identify if this is the right Assembly for them and if so,

- where their skills and talents might best be used (your Recording Secretaries will be invaluable partners in this!)
- ◆ Organizing your General Assembly meetings
  - ◆ Distributing information to the people on your state/county
  - ◆ Maintaining records of all meeting agendas, minutes and recordings that you will later pass on to a formal record keeper
  - ◆ Overseeing the Recording Secretaries and the Land Recording Functions for the State (State Coordinators)
  - ◆ Helping people declare, record and publish their correct political status

### **Technical equipment and skills required**

- ◆ Computer and basic computer skills
- ◆ Printer/Scanner
- ◆ Basic word processing and spreadsheet skills
- ◆ Knowledge of an email program well enough to create groups for contacts and folders for organizing emails
- ◆ Good sense of how to organize lots of information in a logical file structure for record keeping

## **Things a Coordinator needs to know inside and out**

- ◆ [The bottom-up structure of our American government and top-down structure of the Federal Government](#)
- ◆ [The Four Pillars of our Assemblies](#)
- ◆ [Qualifications for someone to become an American State National or an American State Citizen](#)
- ◆ [Basic Committee Structure](#)
- ◆ [Descriptions of and qualifications for Assembly Offices](#)
- ◆ [The difference between an American State National, and American State Citizen, a U.S. National a U.S. Citizen, and a citizen of the United States](#)

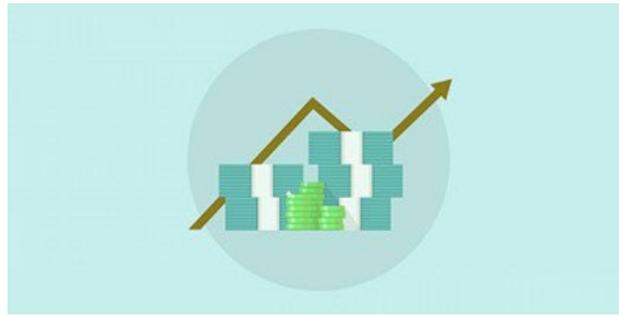
## **Tips for Talking to New People**

Inquiries from the Federation website will be routed to you by default, and to any other “backup” contact you designate, such as a co-coordinator, recording secretary, outreach director or other vetted assistant. Many people are seeking general guidance about where to find information or how to correct their status. Some have specific, personal issues they are trying to sort out. Others are looking for a “get out of trouble with the defacto” ticket. Here are some tips to help you when dealing with new inquiries:

- There is no fairy dust involved here. They will have work to do. Notices to send. Do not give legal, financial, medical or even personal advice. Always guide the questioner to resources that will help them make the decisions that are right for them.
- Do not fall into the role of life coach, counselor, spiritual advisor, or other advice-giver.
- Let people know that simply becoming an American State National will not instantly solve their problems and they have lots (and lots!) of research to do.
- Their life will not instantly change. It is up to each man/woman to determine how they will adjust their own life. It has taken a lifetime to get to this point, it will take time to make appropriate adjustments. Remember: as a

- thing is bound, so it is unbound.
- Some people will ask how their life will be different after correcting their status. There is no way you can know how someone else's life will be different. Invite them to a meeting or gathering where they can meet others who can share their own experiences.
  - Ask questions to determine whether this is the right Assembly for them. (3 Choices)

**Always encourage people to take their time, study, and only correct their status when they are ready. Do not pressure, rush, coerce, or use fear tactics to manipulate anyone into taking steps they are not ready for. This is not a sales job and there are no quotas to meet. This is also not a numbers game and we don't need enormous numbers of men/women.**



**What?**  
**You mean this is not a**  
**“Get Out of Trouble with the Defacto” ticket?**

From [Article 2846](#). For All State Coordinators

“...there are people joining our Assemblies because they have gotten into trouble with Territorial and Municipal law enforcement, and they are belatedly trying to enforce their correct political status and come under the constitutional protections. Both they and you all need to know that political status correction is not, generally speaking, retroactive. If it were, we would have a constant hopscotch game in which criminals flipped from one jurisdiction to the other to evade the consequences of their acts... Any idea that you can just change your political status and thumb your nose at the law enforcement authorities or escape crimes committed while in their jurisdiction needs to be squelched.”



## **Our Present Circumstances and the Summoning Authority**

Normally, the State Assemblies can be called into Session by a Session Quorum of nine (9) States opting to call for a Session of all fifty (50) States of the Union; the States can also be called into Session by the Federation President occupying The Office of The President of The United States of America; finally, as a failsafe option, the States can be called into Session by the [Head of State](#). In our country, the [Head of State](#) is the Post Master/Owner/Operator/Underwriter of our Ship of State, whose Great Seal presents the sovereign mutual powers and delegated powers operating on the land and at sea.

Normally, there would be a quorum of States ready to call for a Session and all the States would have a Sessions Committee and trained Coordinators ready to jump into action, or at least, there would be a President occupying the Federation Presidency to call the States into Session and a Sessions Committee and Coordinators in each State to call upon. We were forced to use the third option in the present situation because there was only one State still in Session (Texas) and because there hasn't been anyone elected to the Federation Presidency since 1872.

Please note: when the great Seal is “open,” that is, not enclosed by a circle, it is operating “unbounded” and representing the mutually combined sovereign powers of the member States; when it is enclosed by a circle, it means that our Subcontractors are operating under our delegated powers.



**Federation Seal**

Thus, the Federation uses the Great Seal without a circle enclosing it, while the Federal Subcontractors use the great Seal bound inside a circle.



**Territorial Subcontractor**



**Municipal Subcontractor**

**Any time you see a Seal that is contained - it indicates  
“delegated power”**



We started almost from scratch in 2015 - no Sessions Committee, no Coordinators trained up and ready to go; there hasn't been a Session Call for the States of the Union since the Civil War.

As a result, everyone who has answered the call to stand as Coordinator for their State of the Union now has faced a particularly daunting organizational task, because (1) our forebearers have all passed on and there is nobody present who has done this before; (2) there is no standing Sessions Committee to support, help, guide, or fund the Coordinator's work; (3) most of our people have been **registered** at birth and **misidentified** as British Territorial U.S. Citizens (as if they were all born in Puerto Rico) – so that we face an additional task of **qualifying the members** of our Assemblies. We have to do this so that our members and our Assemblies have **lawful standing and authority** to act on behalf of their State of the Union. Everyone has to do an “extra step” to declare, record, and publish their birthright political status as Americans --- and organizing that got added to the Coordinator's job, too!

There is no man or woman alive today who was working within the American Government when it was fully functioning!

From Anna:

“normally when our American Government is operating full tilt, we have a Federation President who can call the States into Session, and that normally, a quorum of nine (9) States can call the others into Session -- but in this case, the only [Summoning Authority](#) left was the [Head of State](#) vested in the Federation of States.

Read that --- if this was a normal situation, if we weren't coming out of a decades-long period of dormancy, the Federation of States wouldn't even be involved in bringing the State Assemblies into Session and everyone would already know how to come into Session and how to organize, etc., etc.

As it is, the Federation is imposing basic standards that define what a State Assembly is and how it is structured and how it operates. The Summoning Authority has to do this, or there would be utter chaos, fifty different interpretations of what a State Assembly is, and no way to operate”.



## **The Role of Coordinators**

[Article 4248](#). The Role of Coordinators



When the Summoning Authority calls the States into Session, the States must answer back. They do so in the form of individual people who act as Go-Betweens --- liaisons --- between their State Assembly and the Federation of States.

In the old days these people acted as Circuit Riders who went door to door appointing a place and time for The State Assembly to meet. Today, we call these people "Coordinators" and they are more likely to pick up a telephone or send an email.



They are in the same position, doing the same things, only a bit updated.

The Coordinators are trained by the Federation, vetted by their Assembly and are "hired and fired" by the Federation, not the individual State Assemblies. They are all volunteers and they got their positions by being willing to raise their hand, and go through training and vetting. Anna Maria Riezinger, the Fiduciary, does the hiring and the firing. Anyone can be a Coordinator and each State can have more than one Coordinator; in fact, most States have Sign In America Coordinators and County Coordinators in addition to State Coordinators. All Coordinators are Federation liaisons.

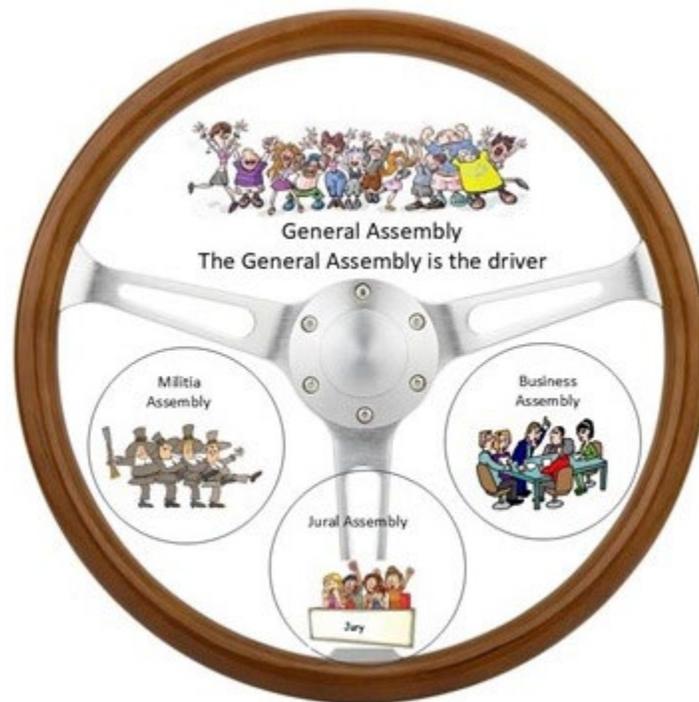
State Assemblies can suggest those that they would like to be

Coordinators, but have no direct power over Coordinators.

The Coordinator's facilitate meetings of the State Assemblies and may do this by setting up teleconferences or renting meeting halls or arranging a picnic. The Coordinator is there to bring people together in safe and equitable surroundings to conduct business for the State and in this case, to set up the "Four Pillars" of the Assembly itself. The Marshal at Arms plays a key role in ensuring and securing the safety of the meeting.

The Four Pillars are: (1) the General Assembly; (2) the International Business Assembly; (3) the State Courts; (4) the State Assembly Militia. These pillars are begin with the General Assembly, but which pillars get built subsequently is up to the Assembly.

The Pillars are four different functions that each State Assembly has to eventually provide for the people of their State.



**The General Assembly is the driver!**

The Coordinator's role in this process is to make sure that the people understand what the Four Pillars are and get organized to provide these services for the people who live in their State of the Union. When questions arise as they often do, it is the Coordinator's role to seek answers to these questions from the Federation and then go back to The State Assembly with answers.

In December of 2023, Anna Maria Riezinger, our Fiduciary, started a Coordinator Training call that occurs each Thursday. All recorded trainings can be viewed by following this [link](#).

This is what we mean about being "liaisons" or "go-betweens". The Coordinators are State Nationals who live in their State like everyone else, but they have access to a network of other knowledgeable Coordinators and Federation professionals who are competent to answer questions about Law, offices, jurisdictions, processes, procedures, etc., and to provide assistance of various kinds to State Assemblies.

**Coordinators should be friendly, kind, and hopefully wise. They should be loyal to their State of the Union and our country as a whole, devoted to the purpose of restoring our lawful Government at all levels, and acting as faithful guides overseeing the progress of the Assemblies as they "stand up" the Four Pillars and undertake their functions, one after another.**

***“You cannot buy loyalty; you cannot buy the devotion of hearts, minds, and souls. You have to earn these things”.***  
***- Clarence Francis***



All the State Assemblies are presently operating as General Assemblies, and can operate their International Business Assemblies; some are well-advanced toward organizing their State Assembly Militia, and others have their Courts stood up. State by State, we are continuing to move forward to the day when all the State Assemblies are fully seated.

One of the predictable growing pains that both Assemblies and Coordinators must face is the influx of people who are born in America and who think of themselves as Americans, but who have lived most of their lives as some form of Federal citizen, either by working for the Federal Government or by being voluntary dependents of the Federal Government.

We have people who are British Territorial U.S. Citizens or who work for the U.S. military forces trying to join our State Assemblies, but depending on their own circumstance, they may belong in District Assemblies instead.

Likewise, we have people who are naturally "citizens of the United States" --- meaning Municipal/Federal Civil Service personnel trying to join our State Assemblies, when they belong in their own Municipal District Assemblies instead.

Everyone needs to be helping sort through who is acting in what capacity and therefore, which assembly do people belong to?

**Americans who were born in or naturalized in this country, and who owe no foreign allegiances to their employer, belong in State Assemblies.**

**Americans who work for any branch of the U.S. Military or any Government Agency requiring them to be U.S. Citizens, and their dependents, belong in District Assemblies.**

**Americans who work for any branch of the Federal Civil Service or any Agency that requires them to be "citizens of the United States" and their dependents, belong in Municipal District Assemblies.**

If your Coordinator is doing things that appear to be arbitrary, arguing with members of the Assembly, refusing to let some people speak, setting aside agendas, obstructing anyone's paperwork or otherwise appearing to be heavy-handed, take the time and make the effort to hear their side of the story before jumping to any conclusions.

Coordinators need to also take the time and make the effort to explain their actions and concerns.

95 times out of a 100, your Coordinator is acting to protect your Assembly from disruptions and distractions and is trying to keep things moving forward on the right track.

Make space in your mind and heart for the true mission of your Assembly to sink in. It's about getting your State Government running and restored. It's about enforcing the Law of the Land and upholding your unalienable rights and interests. That mission is of far greater value and importance than any squabbles you may have.

**Remember, we are not top down, we are bottoms up. The men and women are the highest authority from which all else derives.**

## Deep Dive



[The Coordinator Handbook](#)

[The Jural Assembly Handbook](#)

[The Constitutional Enforcement Seminar](#)

[One Page Structure Chart](#)

[Recommended Committee Structure](#)

[Structure and Powerflow](#)

[A Visit at Grandma's House](#)

[Granna Bytes](#)

[Article 2735](#). Clearing the Air for Coordinators and Leaders

[Article 2846](#). For All State Coordinators

[Article 2899](#). The Trouble in Utah

[Article 3022](#). Focus for Assemblies

[Article 3152](#). Embrace the Place -- A Message for Our Assemblies

[Article 3232](#). Removal of Coordinator in Texas -- Notice of Procedure

[Article 3243](#). The Right to Peaceably Assemble

[Article 3245](#). For All Coordinators - The American Way

[Article 3296](#). The Status of Coordinators and How to Withdraw

[Article-3340](#). Your House a Parable.pdf

[Article 3403](#). Facts About Coordinators

[Article 3432](#). Set Yourselves Free of Bureaucracy -- Coordinators Pay Attention!

[Article 3570](#). What to Do With Name-Calling, Drunks, and Do-Nothing Coordinators

[Article 3688](#). So, You Want Enforcement? - - A Message to All State Coordinators

[Article 3699](#). Dealing With the Influx -- A Message to All State Coordinators

[Article 4175](#). I Once Lived in a House

[Article 4350](#). For All Members and Coordinators

[Article 4448](#). Populating Your Counties as You Populate Your States

[Article 4534](#). Stand Up the Four Pillars

[Article 4873](#). For All States and All Coordinators - About Conflicts of Interest, Licenses, and Voting Rights  
[Article 4885](#). Helpful Insights for Coordinators and Members of State Assemblies